

Duties and Obligations of the Executive Board of the Juniata Valley Council, BSA

The Executive Board is an elected, functioning, administrative group that takes action to achieve the mission of the council. It establishes policies, raises the necessary income and approves programs that will result in youth participating in a quality Scouting experience. The council fulfills this role within the context of the Charter and By Laws and Rules and Regulations of the Boy Scouts of America.

Specific Duties of the Executive Board

- Serves as the governing body of the council during the interval period between council annual business meetings. This includes establishment of policy, funding, and programs.
- Insures that there are sufficient monies raised to fulfill the operating needs of the annual budget. Approves the budget itself and provides stewardship of council expenses.
- Give leadership to raising the necessary income by individual board members making both a significant personal and additional corporate contributions to the Friends of Scouting Campaign (annual fund appeal). Each board member, in addition to their regular assignment, assists with the raising of necessary operating funds.
- Approve plans of the various council operating and planning committees. The Executive Board is a decision making body rather than a study and decision group. Detailed analysis of various phases of council operations are presented by the appropriate committees for board decision.
- Select and employ a Scout Executive for the council.
- Elects additional members-at-large between Annual Business Meetings of the council and fills interim vacancies in offices or board membership during the year.
- Coordinates the work of the districts and provides personnel support as needed to insure effective district operation. District Chairs may be elected to the Executive Board by virtue of their position. The board upon recommendation of the district appoints District Commissioners.
- Regular attendance at Board meetings. According to the Council Bylaws, “Any regular member of the Executive Board who fails to attend two meetings of the executive board in one year shall not be eligible for reelection as a regular board member for the ensuing term, provided, however that the executive board may excuse absences and any absence so excused shall be counted as a meeting attended.” In other words, an Executive Board Member has an obligation to contact the Council Service Center if they are unable to attend a Board Meeting and they will be excused.
- Participate in one or more committees of the Executive Board, as assigned and agreed upon.
- Make a personal financial commitment to the Juniata Valley Council. A “rule of thumb” is for every Executive Board member to annually “give or get” \$1,000.00 for the Council operating fund. In addition there are opportunities to support the Endowment Fund.”
- Assist in the solicitation of funds for the Council’s operating budget.

The Board consists of the elected officers of the Council, the District Chairs, and the Council Members-at-large elected to the board at the annual council meeting. The council may also have two youth representatives.